

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Adam Chisnall on 0330 222 8314
adam.chisnall@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



10 July 2018

Pension Advisory Board

A meeting of the committee will be held at **9.30 am** on **Wednesday, 18 July 2018** at **County Hall, Chichester, PO19 1RQ**.

Tony Kershaw
Director of Law and Assurance

Agenda

Part I

1. **Declarations of Interests and Conflicts**

Members and officers must declare any pecuniary or personal interest, or any potential conflicts of interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. **Part I Minutes of the last meeting** (Pages 5 - 12)

The Board is asked to agree the Part I minutes of the meeting of the Board held on 20 April 2018 (cream paper).

3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

4. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

5. **Progress Report** (Pages 13 - 14)

This report contains updates on matters arising from previous meetings.

The Board is asked to note the report and the progress on actions.

6. **Pensions Panel Minutes - Part I** (Pages 15 - 26)

The Board is asked to note the confirmed Part I minutes from the meeting of the Pensions Panel on 2 February 2018 and the agenda from the meeting of the Pensions Panel on 30 April 2018.

7. **Business Planning and Performance**

As agreed at the last Pension Advisory Board, the Board to have a regular agenda item to discuss the forward work programme including risk consideration.

8. **Regulations and Guidance update**

The Board to discuss any news/updates that are of interest.

Detail on the Local Government Pension Scheme Amendment Regulations is included within the Administration Procedures and Performance agenda item for discussion.

9. **Review of Pension Fund Policy Documents** (Pages 27 - 42)

Report by Director of Finance, Performance and Procurement.

The Board is asked to note the register of policy documents and give feedback on the presented policies.

10. **Administration Procedures and Performance** (Pages 43 - 68)

Report by Director of Finance, Performance and Procurement.

The Board is asked to note the report and confirm any further information that they require.

11. **ACCESS Work Update** (Pages 69 - 74)

Report by Director of Finance, Performance and Procurement.

The Board is asked to note ACCESS progress.

12. **Training** (Pages 75 - 78)

Report by Director of Finance, Performance and Procurement and Director of Law Assurance & Strategy.

The Board is asked to note the knowledge and understanding requirements and the ongoing work of officers.

13. **Date of Next Meeting**

The next meeting of the Board will be held at 9.30 am on Wednesday 21 November 2018.

Part II

14. Exclusion of Press and Public

The Board is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

15. Part II Minutes of the last meeting (Pages 79 - 80)

The Board is asked to agree the Part II minutes of the meeting of the Board held on 20 April 2018 (yellow paper).

16. Pensions Panel Minutes – Part II (Pages 81 - 86)

The Board is asked to note the confirmed Part II minutes from the meeting of the Pensions Panel on 2 February 2018 (yellow paper).

To all members of the Pension Advisory Board